



BERKSHIRE EDUCATION COMMITTEE.



EDUCATION DEPARTMENT,
SHIRE HALL, READING.

20th July, 1950.

ALL COMMUNICATIONS SHOULD
BE ADDRESSED TO

"The Director of Education"

REFERENCE NO. TL/AD.

Dear Mr. Cole,

Charney, "The Bouverie Pusey" School.

Thank you for your letter of the 13th July, 1950, with regard to the charges to be made for the letting of school premises. A booklet is being prepared on letting charges, but in the meantime I am enclosing a copy of the letter which was sent to Miss Benson which gives full information on this matter and from which you will note that the Authority has the right to let the premises from Mondays to Fridays (both days inclusive), and the School Managers have the right to let the premises on Saturdays and Sundays.

My Committee would, I am sure, be prepared to allow you the use of the school premises for Church meetings on payment of charges similar to those made for Parish Council meetings and these are referred to in paragraph (1) (ii) of the attached letter.

Fuel and light is charged for at the lowest possible figure and to reduce these amounts any further would mean that the Authority would have to suffer a loss. The rates payable to the cleaner are, of course, laid down by the Joint Industrial Council, and payments below this scale would undoubtedly cause trouble with the Trade Union.

Yours sincerely,

W. F. H. H. H.

The Rev. J. W. Cole,
35 Norham Road,
OXFORD.

BERKSHIRE EDUCATION COMMITTEE.

Education Department,
Shire Hall,
READING.

TL.

19th May, 1950.

Dear Madam,

Charney "The Bouverie Pusey" School.

The position with regard to charges for the letting of accommodation at the above-named school ~~is~~ as follows.

(1) Mondays to Fridays (inclusive).

(i) Payment is required by the Authority on the following basis:-

(a) Hire of Premises.

	<u>For four hours or less.</u>	<u>For each additional hour.</u>
<u>Use of school hall and cloakroom accommodation.</u>		
October to March.....	£1.10.0.	5/-d.
April to September.....	£1. 0.0.	2/6d.
<u>Use of school buildings other than hall - per classroom.</u>		
October to March.....	15/-d.	2/6d.
April to September.....	10/-d.	Nil.

(b) School Cleaner's overtime fee in accordance with J.I.C. Scale. The Cleaner of the above-named school is entitled to overtime at the following rate:-

After 6 p.m. on week nights.....	1/8d.	per hour for the whole period of the letting.
Between 12 noon and 6 p.m. on Saturdays (Note - the Cleaner is not entitled to overtime before 12 noon on Saturdays)	2/1d.	" " " " "
After 6 p.m. on Saturdays.....	2/6d.	" " " " "
Sundays.....	3/4d.	" " " " "

(ii) In the case of Parish Council meetings held Monday to Friday (inclusive), the following amounts are payable to the Authority:-

(a) Fuel and Light.

	<u>For the first hour.</u>	<u>For each additional hour.</u>
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October to March.

Hall.....	4/-d.	2/-d.
Classroom.....	2/-d.	1/-d.

Fuel and Light (contd.)

For the first
four hours or
less.

For each addi-
tional hour.

April to September.

Hall.....	2/6d.	Nil.
Classroom.....	1/-d.	Nil.

(b) School Cleaner's overtime fee as referred to in (i) (b) above.

- (iii) Meetings of an educational nature not necessarily associated with the school, e.g., Workers' Educational Association meetings, Women's Institute meetings, etc.

The Authority require payment for meetings of this nature in accordance with the following scale:-

(a) Fuel and Light. For four hours or less. or each additional hour.

Hall.

October to March.....	10/-d.	2/6d.
April to September.....	2/6d.	Nil.

Classroom.

October to March.....	5/-d.	1/-d.
April to September.....	1/-d.	Nil.

(b) School Cleaner's overtime fee as referred to in (i) (b) above.

- (iv) Recognised Youth Organisations - The Authority are prepared to allow recognised Youth Clubs the use of school premises free of charge on condition they pay the School Cleaner's overtime fee.

(2) Saturdays and Sundays.

In respect of lettings on Saturdays and Sundays, the Authority would require payment as follows:-

(a) Fuel and Light.

Parish Council Meetings - as per (ii) (a) above.
Other lettings - as per (iii) (a) above.

(b) School Cleaner's overtime fee as per (i) (b) above.

The Managers may, if they so wish, also charge the hirer an amount for wear and tear of the premises.

It is necessary that all payments, including the School Cleaner's overtime fee, should be paid to this office.

In the case of lettings associated with the corporate life of the school, e.g., Parent/Teacher meetings, old scholars association meetings, etc., the Authority are prepared to allow the use of the premises free of charge and will be responsible for payment of the School Cleaner's overtime fee, which in this instance is 1 hour.

With regard to the Wedding Breakfast held by Mrs. Bright on the 1st April, 1950, the charge is as follows:-

(a) Fuel and Light (4 hours).....2/6d.

(b) School Cleaner- The cleaner is not entitled to overtime before 12 noon on Saturdays, but if she had to carry out any work in preparing the room, then a reasonable charge may be made. If, the school was used after 12 noon, then the charges are as set out in (i)(b) above.

(c) Any amount which the Managers may decide to charge for wear and tear.

